



## Guidelines when selling your boat moored at CFSA ESQ

### When you have decided to sell your boat moored at CFSA:

1. Advise the moorage chair [moorage@cfsaesq.ca](mailto:moorage@cfsaesq.ca) that you are selling your vessel as soon as you list it. This way there is no surprise when your vessel departs, causing a loss in moorage income for the club. We will need time to fill your slip with another boat.
2. All persons viewing the vessel must be escorted by a club member.
3. DO NOT GIVE OUT GATE CODES\* (This is for club insurance and security reasons).
4. Your vessel must remain insured until it has left the marina.

### What to advise the buyer of:

- New vessel owners ARE NOT allowed to access the vessel or workshops without being escorted by a club member.
- Liveboards are not permitted.
- The boat must leave the marina on the closing date of the sale. The only exception to this is if the buyer is a current member or has applied for membership and moorage. In this case the moorage chair may grant temporary moorage with proof of insurance.
- If they have been approved for moorage and need dinghy storage, advise them to contact the small boats chair to arrange a dinghy storage spot.

### What to do once you have sold your vessel:

1. Email the moorage chair to inform them of the sale and request moorage refund or cancel monthly payments. 30 day notice is requested to process refunds or stop monthly payments. You will be reimbursed for the remaining months of the moorage year. If you are paying monthly, it is billed in arrears (ie. June 1st payment is for May's moorage charges); thus you may owe one more payment upon cancelling your monthly moorage. Moorage rate and slips are not to be assumed to carry over to the new owner.
2. If you have a dinghy storage spot, notify the small boats chair [smallboats@cfsaesq.ca](mailto:smallboats@cfsaesq.ca) that your spot is no longer needed, it is expected to be cleared upon the closing date of the sale. Fees for dinghy storage are not refundable.

### Contacts:

Moorage/insurance verification - [moorage@cfsaesq.ca](mailto:moorage@cfsaesq.ca)

Dinghy storage - [smallboats@cfsaesq.ca](mailto:smallboats@cfsaesq.ca)

Membership - [membership@cfsaesq.ca](mailto:membership@cfsaesq.ca)